

This section explains the process in the HSE for the employment of staff through Employment Agencies on a short-term temporary/locum basis. We have contracts in place with a number of **approved** agencies for the provision of the following grades/categories of staff:

- Doctors (Consultants and NCHD's)
- Nurses
- Allied Health Professionals
- Health Care Assistants
- Social Care Workers

If you wish to work in the HSE on an Agency basis, you must register with at least one of the **approved** Agency Suppliers on our Framework. Depending on where you want to work (see Table 1 below for Lot areas), there are different providers for the different staff categories (see Tables 2 & 3 below). Your grade and preferred working location will determine which Agency/Agencies you should register with.

When a vacancy for an agency worker arises in a location, the **Principal Supplier** for the grade/category will **always** be contacted first. It is only if the Principal Supplier cannot provide an agency worker within an agreed timeframe that the second-tier agencies will be contacted (see Table 4 for Timeframes).

Next steps for a person who wishes to work in the HSE on an Agency basis.

1. Check what Lot area your location is in –Table 1
2. Identify the approved Agency suppliers for your grade/category of staff in that Lot – Tables 2 & 3
3. You have the option to register with **any** or **all** of the **approved** Agencies via their websites

Table 1 – Lot Areas

Lot 1	Lot 2
Saolta Hospital Group	Dublin Midlands Hospital Group
University Hospital Galway	St James's Hospital
Merlin Park University Hospital	Tallaght Hospital, Dublin
Sligo Regional Hospital	Midlands Regional Hospital, Tullamore
Letterkenny General Hospital	Naas General Hospital
Mayo General Hospital	Midlands Regional Hospital Portlaoise
Portiuncula Hospital	The Coombe Women and Infant University Hospital.
Roscommon County Hospital	
	The Children's Hospital Group
RCSI Hospital Group	Our Lady's Children's Hospital Crumlin
Beaumont Hospital	Temple Street Children's University Hospital
Our Lady of Lourdes Hospital, Drogheda	National Children's Hospital Tallaght
Connolly Hospital	
Cavan General Hospital	South/Southwest Hospital Group
Rotunda Hospital	Cork University Hospital
Louth County Hospital	Cork University Maternity Hospital
Monaghan Hospital	Waterford Regional Hospital
	Kerry General Hospital

Ireland East Hospital Group		Mercy University Hospital
Mater Misericordiae University Hospital		South Tipperary General Hospital
St Vincent's University Hospital		South Infirmary Victoria University Hospital
Midland Regional Hospital Mullingar		Bantry General Hospital
St Luke's General Hospital, Kilkenny		Mallow General Hospital
Wexford General Hospital		Lourdes Orthopaedic Hospital, Kilcreene
National Maternity Hospital		
Our Lady's Hospital, Navan		University of Limerick Hospital Group
St Columcille's Hospital		Mid-Western Regional Hospital, Limerick
St Michael's Hospital, Dun Laoghaire		Ennis General Hospital
Cappagh National Orthopaedic Hospital		Nenagh General Hospital
Royal Victoria Eye and Ear Hospital		St John's Hospital Limerick
		Mid-Western Regional Maternity Hospital
		Mid- Western Regional Orthopaedic
CHO Area 1: Donegal, Sligo/Leitrim/West Cavan and Cavan/Monaghan		
CHO Area 2: Galway, Roscommon and Mayo		
CHO Area 8: Laois/Offaly, Longford/Westmeath, Louth and Meath		CHO Area 3: Clare, Limerick, and North Tipperary/East Limerick
CHO Area 9: Dublin North, Dublin North Central and Dublin North West		CHO Area 4: Kerry, North Cork, North Lee, South Lee, and West Cork
Tusla Sites in CHO Areas 1, 2, 8 & 9.		CHO Area 5: South Tipperary, Carlow/Kilkenny, Waterford and Wexford
		CHO Area 6: Wicklow, Dun Laoghaire and Dublin South East
		CHO Area 7: Kildare/West Wicklow, Dublin West, Dublin South City, and Dublin South West
		Tusla Sites in CHO Areas 3, 4, 5, 6 & 7.

Table 2 – Approved Agencies for Lot 1

Category	Agency	Web Address
Doctors - Principal	PE Global Locum Express	www.locumexpress.ie
Doctors - Tier 2	Global Medics	www.globalmedics.ie
Doctors - Tier 2	Locumlink	www.locumlink.ie
Doctors - Tier 2	CPL/SHL/Medical Manpower Solutions	www.cplhealthcare.com
Doctors - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Nurses - Principal	Nurse on Call	www.nurseoncall.ie
Nurses - Tier 2	CPL/Servisource	www.cplhealthcare.com
Nurses - Tier 2	Direct Medics	www.directmedicsnursing.com
Nurses - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Nurses - Tier 2	Locumlink	www.locumlink.ie
AHP - Principal	TTM Healthcare	www.ttmhealthcare.ie
AHP - Tier 2	CPL/Servisource	www.cplhealthcare.com
AHP - Tier 2	PE Global Locum Express	www.locumexpress.ie
AHP - Tier 2	Medacs Global	www.medacs.ie
AHP - Tier 2	ID Medical Group	www.id-medical.com
Health Care Assistants - Principal	CPL/Servisource	www.cplhealthcare.com
Health Care Assistants - Tier 2	TTM Healthcare	www.ttmhealthcare.ie

Health Care Assistants - Tier 2	Nurse on Call	www.nurseoncall.ie
Health Care Assistants - Tier 2	Locumlink	www.locumlink.ie
Health Care Assistants - Tier 2	PE Global Locum Express	www.locumexpress.ie
Social Care Workers - Principal	TTM Healthcare	www.ttmhealthcare.ie
Social Care Workers - Tier 2	CPL/Servisource	www.cplhealthcare.com
Social Care Workers - Tier 2	PE Global Locum Express	www.locumexpress.ie

Table 3 – Approved Agencies for Lot 2

Category	Agency	Web Address
Doctors - Principal	Global Medics	www.globalmedics.ie
Doctors - Tier 2	PE Global Locum Express	www.locumexpress.ie
Doctors - Tier 2	Locumlink	www.locumlink.ie
Doctors - Tier 2	CPL/SHL/Medical Manpower Solutions	www.cplhealthcare.com
Doctors - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Nurses - Principal	CPL/Servisource	www.cplhealthcare.com
Nurses - Tier 2	Nurse on Call	www.nurseoncall.ie
Nurses - Tier 2	Direct Medics	www.directmedicsnursing.com
Nurses - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Nurses - Tier 2	Locumlink	www.locumlink.ie
AHP - Principal	CPL/Servisource	www.cplhealthcare.com
AHP - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
AHP - Tier 2	PE Global Locum Express	www.locumexpress.ie
AHP - Tier 2	Medacs Global	www.medacs.ie
AHP - Tier 2	ID Medical Group	www.id-medical.com
Health Care Assistants - Principal	TTM Healthcare	www.ttmhealthcare.ie
Health Care Assistants - Tier 2	CPL/Servisource	www.cplhealthcare.com
Health Care Assistants - Tier 2	Nurse on Call	www.nurseoncall.ie
Health Care Assistants - Tier 2	Locumlink	www.locumlink.ie
Health Care Assistants - Tier 2	Clannad Care	www.clannadcare.ie
Social Care Workers - Principal	CPL/Servisource	www.cplhealthcare.com
Social Care Workers - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Social Care Workers - Tier 2	PE Global Locum Express	www.locumexpress.ie

Table 4

TIMEFRAMES	
For vacancies arising within the next:	The Principal Agency is required to have a named agency employee available by:
Current day or next day	2 hours from time of request
2 to 4 days	24 hours (1 day) from time of request
5 to 7 days	48 hours (2 days) from time of request
8 days or beyond	72 hours (3 days) from time of request
Otherwise, the request to fill the vacancy will be sent to all the Tier 2 suppliers at the same time	

EXAMPLES:

Q. I am a nurse and I would like some Agency work in Letterkenny Hospital. What do I have to do?

A. Letterkenny General Hospital is part of the Saolta Hospital Group which is in Lot 1. The **approved Agency providers for Nurses in Lot 1** are as follows:

Category	Agency	Web Address
Nurses - Principal	Nurse on Call	www.nurseoncall.ie
Nurses - Tier 2	CPL/Servisource	www.cplhealthcare.com
Nurses - Tier 2	Direct Medics	www.directmedicsnursing.com
Nurses - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
Nurses - Tier 2	Locumlink	www.locumlink.ie

Q. I am a Senior House Officer and I would like some Agency work in Naas General Hospital. What do I have to do?

A. Naas General Hospital is part of the Dublin Midlands Hospital Group which is in Lot 2. The **approved Agency providers for Doctors in Lot 2** are as follows:

Category	Agency	Web Address
Doctors - Principal	Global Medics	www.globalmedics.ie
Doctors - Tier 2	PE Global Locum Express	www.locumexpress.ie
Doctors - Tier 2	Locumlink	www.locumlink.ie
Doctors - Tier 2	CPL/SHL/Medical Manpower Solutions	www.cplhealthcare.com
Doctors - Tier 2	TTM Healthcare	www.ttmhealthcare.ie

Q. I am a Physiotherapist living in Kerry and I would like to work with the Elderly in a Nursing Home or somewhere similar. What should I do?

A. Services for the elderly are provided by the Community Health Organisations (CHO's). Kerry is covered by CHO 4, which is in Lot 2. Therefore, you check the approved suppliers for Allied Health Professionals (AHP's) in Lot 2, as follows:

Category	Agency	Web Address
AHP - Principal	CPL/Servisource	www.cplhealthcare.com
AHP - Tier 2	TTM Healthcare	www.ttmhealthcare.ie
AHP - Tier 2	PE Global Locum Express	www.locumexpress.ie
AHP - Tier 2	Medacs Global	www.medacs.ie
AHP - Tier 2	ID Medical Group	www.id-medical.com

Q. I am a Healthcare Assistant but the Agency I am registered with is not on any of the lists above. What should I do?

A. The HSE is not permitted to use any Agency other than those listed in Tables 2 & 3. You should follow steps 1 to 3 above and register with the relevant **approved Agency/Agencies**.